

**WILLIAMSBURG CITY COUNCIL
DECEMBER 8, 2005
MINUTES**

The Williamsburg City Council held its regular monthly meeting on Thursday, December 8, 2005, at 2:00 p.m., in the Council Chambers of the Stryker Building.

ATTENDANCE

Present were Ms. Zeidler, Messrs. Haulman, Scruggs, Chohany and Freiling. Also present were City Manager Tuttle, City Attorney Phillips, and City Clerk Crist.

Staff Attending: Assistant City Manager Miller, Economic Development Director DeWitt, and Department Heads Nester, Hudson, Yost, and Deputy Fire Chief Geddy.

CALL TO ORDER

Mayor Zeidler called the meeting to order.

COUNCIL MINUTES

Mr. Scruggs asked that the minutes of November 7 be corrected, Page 2, the paragraph regarding Eminent Domain, by striking the sentence "Mr. Scruggs recognized that this is something people worry about, but he could not envision the taking of property in the city," and inserting "Mr. Scruggs commented that he could not envision himself supporting the taking of property by imminent domain in order for a locality to acquire property that would be placed into the hands of developers."

Mr. Chohany Moved the Approval of the Minutes of November 7, With the Correction by Mr. Scruggs, and Approval of the minutes of November 10, 2005. The Motion Was Seconded by Mr. Freiling.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

PUBLIC HEARINGS

PCR #05-028: Request of Spring Arbor of Williamsburg, 935 Capitol Landing Road, to Amend Their Special Use Permit to Increase Total Beds from 80 to 92.

Reference for this item was Mr. Nester's report dated December 8, 2005. Mr. Nester reviewed the information provided to Council in his report and showed a Powerpoint slide of the Spring Arbor site plan. Spring Arbor is asking to amend their special use permit to add twelve additional beds, for a total of 92. The increase is requested because married couples are asking to occupy a single unit. Council needs to consider whether or not the proposed additional twelve beds is consistent with the original approval of this proposal. Planning Commission held a public hearing on this matter and recommend Council's approval.

Mayor Zeidler opened the public hearing.

Mr. W.R. “Bo” Cook, Jr., representing HHHunt of North Carolina, recognized that staff did a good job of describing this request and offered to answer questions.

No one else wished to speak. The public hearing was closed.

Mr. Chohany Moved That City Council Approve the Request of Spring Arbor of Williamsburg L.P., to Amend the Special Use Permit for Spring Arbor of Williamsburg, Increasing the Number of Beds from 80 Beds to 92 Beds. The Motion Was Seconded by Mr. Haulman.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

PCR #05-029: Request of Chesapeake Bank to rezone 1205, 1207, and 1209 Lafayette Street from RS-2 to B-3, Proposed Ordinance #05-29

Reference for this item was Mr. Nester’s report dated December 8, 2005. Mr. Nester reviewed the information provided in his report. The bank is requesting to rezone three lots on Lafayette Street from Single Family Dwelling District to B-3 General Commercial District in order to expand its current facility at 1229 Lafayette Street with the addition of an 8,000 square foot building. Mr. Nester reviewed a Powerpoint conceptual development plan showing the property, buildings, and parking design. The specifics for development require the approval of the site plan by the Planning Commission and approval of the building design by the Architectural Review Board. The rezoning is in accord with the Comprehensive Plan, which designates this property as General Commercial land use and suitable for redevelopment. The Planning Commission held a public hearing on this request and recommended that Council approve the rezoning. In order to so do, Proposed Ordinance #05-29 needs to be adopted.

Mayor Zeidler opened the public hearing.

Mr. Marshall N. Werner, Executive Vice President of Chesapeake Bank, said that the bank has been located on Lafayette Street since 1998. The bank needs to expand, but would like to stay in the city. The bank has acquired the properties needed for the expansion.

No one else wished to speak. The public hearing was closed.

Discussion followed.

Mr. Mark Bennett, Engineer with AES, assured Council that lighting and illumination of the property would be minimal and should not affect nearby residents. The transition buffer and setback (with landscaping) will offer ample separation.

Mr. Scruggs disclosed that he does his banking with Chesapeake Bank and is currently discussing loans with the bank. However, he felt that this would not unduly affect his discussion or decision regarding this request.

Mr. Phillips confirmed that unless Mr. Scruggs will receive remuneration from the bank, he could participate in discussion and vote.

Mr. Freiling believed this was a fine use of the property, and although this was a conceptual plan, it seemed to be in character and scale with property across the street. The lighting should not be a problem.

Mr. Freiling Moved That City Council Approve Proposed Ordinance #05-29, An Ordinance to Rezone Approximately 0.39 Acres of Land Located at 1205, 1207, and 1209 Lafayette Street From RS-2 to B-3. The Motion Was Seconded by Mr. Scruggs.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None (SEE ATTACHED ADOPTED ORDINANCE #05-29)

PCR #05-031: Request of American Health Evaluation Centers LLC for a Special Use Permit to Locate a 23,750 Square Foot Health Evaluation Center at 332 North Henry Street

AND

PCR #05-030: Request of American Health Evaluation Centers LLC to Amend the LB-1 District to Change the Required Front Yard Along N. Henry Street from 35 feet to 25 feet, *Proposed Ordinance #05-30*

Reference for these requests were Mr. Nester's report dated December 8, 2005. Mr. Nester reviewed the information provided in his report. The American Health Evaluation Centers LLC is proposing to amend the LB-1 District to reduce the front yard requirement along North Henry Street from 35 feet to 25 feet (in accord with the recommendation of the Comprehensive Plan) and is requesting a special use permit to allow the construction of a 23,750 square foot Health Evaluation Center at 332 N. Henry Street. If approved, the Lawson house located on this property would be moved to 411 Scotland Street. He reviewed Powerpoint slides of the site plan and elevations, and showed photographs of the area.

Mr. Nester said that the Architectural Review Board has approved the conceptual plan of the building with conditions. He explained how the Health Evaluation Center compares to the scale of other large buildings in the Center City area. This proposal is in keeping with the city's character, will strengthen the image and character of the Center City area, adds to the diverse mix of uses in the area, and is a non-tourist related business. It is an appropriate use and location. Mr. Nester reviewed other uses allowed by right on this property and uses allowed with a special use permit. Some could be of even greater intensity. The Planning Commission unanimously recommended that Council approve these requests with contingencies. Council would need to adopt the proposed ordinance and approve the special use permit.

Mr. Nester responded to Mr. Scruggs that the matter of the BMP was a site plan issue and drainage had been addressed. This property is not in the ChesBay area.

Mr. Freiling disclosed that he was employed by Colonial Williamsburg Foundation, the current owner of the property, and would recuse himself from discussion and voting on this matter.

Mayor Zeidler opened the public hearing on the requests.

Mr. Vernon Geddy, Attorney at Law, representing American Health Evaluation Centers, said Mr. Meryl Hairfield (present), Dr. John Hamrick, and Dr. William Bethy, were the principals of American Health. The principals agreed with the recommendations of staff, Planning Commission, and the Architectural Review Board. A full-day program with high tech diagnostics will be offered to patients of the Health Evaluation Center. The property is a commercial site with an office use that will be in balance with the area. He introduced a colored rendering of the proposed whitewash building and landscaping. It will be compatible with the other buildings and residences in the area, with no adverse impact. He asked that Council follow the recommendations of staff, the Planning Commission, and ARB.

Nanci Bond, 416 Suri Drive, objected to the location of the Health Evaluation Center and said that other locations such as closer to the Williamsburg Inn were more compatible and made more sense. It is premature for this large building to be placed on this street. People coming in to visit the center are not going to be engaging in other activities in the area such as shopping or dining in Merchants Square. She suggested that this building be located somewhere else and leave this property for other buildings of a scale and character that better fit the neighborhood and uses that are more attractive to our daily visitors.

Stewart Goddin, 715 Goodwin Street, shared the tone of Ms. Bond. He was disappointed that Colonial Williamsburg wanted to site the Evaluation Center in this block. Local people will not use the center; he understood that 10-20 high price executives would be utilizing the center each day. This site would be better suited to other uses that will increase the vitality to the downtown area. It is not in keeping with the Comprehensive Plan and is not pedestrian friendly; it will be a "black hole." Most other large buildings in the downtown area are devoted to general public use. Perhaps Council could suggest to the applicant that modifications be made to open the building to the general public for such uses as health fairs or for the conference rooms.

No one else wished to speak. The public hearing was closed.

While Mr. Haulman was sympathetic with some of the points raised, he also was convinced by staff, the ARB, and Planning Commission that this was an appropriate site in the city.

Discussion regarding the proposal:

1. Mr. Nester addressed the current and proposed changes for the setbacks for this zoning district (residential style versus the commercial setback).
2. Mr. Geddy explained the size of the building and layout was driven by its function. Mr. Hairfield explained that the layout and size of the building was driven by what was needed for the center's internal operations. The site near the Williamsburg Inn was not adequate for the building size needed.
4. Mr. Nester responded that if the land was available, this building could be built by right without an SUP in a B-2 or B-3 District, or in an Economic Development District.
5. Mr. Nester addressed residential yard requirements, the residential scale and character of the proposed building and compared it to other buildings in the area.

Mr. Scruggs appreciated the information provided by staff. It was difficult for him because the ARB and Planning Commission recommend unanimous approval, but he keeps going back to the mass and scale of the building. This is a massive building and if he looks at the larger downtown area, this building fits in. However, the applicant is applying for an SUP because of its size. The proximity to the Historic Area is sacrosanct and very important. This is a primary corridor into the Historic Area and because of that, it rises to the proximity test, and to allow the applicant to obtain an SUP, there has to be a compelling reason. Some of the goals and objectives of the Comprehensive Plan would be met, but he could argue that not all could be met. This is a beautiful building, but out of character for this block.

Mayor Zeidler said this is an attractive building with a good design and landscaping plan that breaks up its mass. Staff has done a wonderful job of providing Council with the details of this project is in keeping with the Comprehensive Plan. A business use was planned for this property, and this use will add to a growing health business sector in the community and meets the goal of the Comp Plan to encourage non-tourist related businesses.

Mr. Geddy responded to Council that the door on Henry Street can be functional, but practically, the door next to the parking lot will be the one most used. He further explained that the 25 foot setback is suggested by the Comprehensive Plan. This has been a vacant lot for a long time, but is not necessarily attractive property.

Mr. Haulman noted that if you move in other directions from this lot, you have other buildings and setbacks that transition into the residential area. This is a transitional street that moves from the core of the Center City into a residential area. The ten foot difference in the setback is not acutely perceptible. This puts this property to good use.

Mr. Haulman Moved That City Council Approve Proposed Ordinance #05-30, An Ordinance Amending the Code of the City of Williamsburg, Chapter 21, Zoning, LB-1 District, Section 21-252(1), Required Front Yards, and Approve the Request of American Health Evaluation Center LLC for a Special Use Permit to Locate a 23,750 Square Foot Health Evaluation Center at 332 North Henry Street. The Motion Was Seconded by Mr. Chohany.

Recorded Vote on the Motion:

Yes: Zeidler, Haulman, Chohany

No: Scruggs

Abstain: Freiling (SEE ATTACHED ADOPTED ORDINANCE #05-30)

Agreement for Sale of .16 acre—City owned parcel at 1233 Lafayette Street

Reference for this item was Mr. Tuttle's report dated December 1, 2005. Mr. Tuttle reported that SBBH, LLC, a North Carolina development company, has submitted a site plan for the redevelopment of the northeast corner of Richmond Road and Lafayette Street and plans to build a Walgreens store. The old Exxon station and old Shawnee Motel will be removed from the corner properties. Using a Powerpoint map, he pointed out the small parcel (.16 acre) owned by the city, adjoining both the Walgreens site and Chesapeake Bank (currently leasing the parcel). Mr. Tuttle signed a letter of intent in November 2004, proposing to sell the triangle for \$108,000 subject to three things: successful termination of

the lease with Chesapeake Bank, the Walgreens project moving forward, and City Council's approval of the sale. He recommended that Council authorize the sale.

Mayor Zeidler opened the public hearing.

Mr. Ben Altshuler, Virginia Avenue, was heartened to hear about the general purpose drug store that was planned. He questioned why Walgreens did not carry through with their plans to build on the corner across the street near the Staples store. He hoped that site plan review would address landscaping, parking, signage, and traffic access.

No one else wished to speak. The public hearing was closed.

Mr. Nester responded that the ARB will review the building plans prior to the Planning Commission review/approval of the site plan in January.

Mr. Chohany supported the plan but added that the Planning Commission needed to be sensitive to the taste, look, and feel of the plan, particularly the parking surface.

Mr. Freiling said that this is an isolated property with no intrinsic value to the city, other than to inspire additional redevelopment in this area. It makes sense for this transaction to move forward. Mayor Zeidler recalled that Walgreens was of the opinion that the corner site across the street was not as visible a location as this particular corner.

Mr. Freiling Moved That City Council Authorize the Sale of the .16 Acre Parcel Near the Intersection of Richmond and Lafayette Street to SBBH,LLC, on Behalf of Their Client Walgreens, in the amount of \$108,000, Subject to the Conditions Set Forth in the Sale Agreement . The Motion Was Seconded by Mr. Chohany.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

Lease Agreement for Temporary Sales Office Site—High Street Williamsburg

Reference for this item was Mr. Tuttle's report dated December 1, 2005. Mr. Tuttle said that this item and the item regarding the High Street Update and contract are related. Council received a copy of the public notice in regards to the city's intent to enter into a lease with Roseland Property Company, Inc., for the property fronting on Richmond Road at the southeast corner of the High Street Development Property, about one acre in size. Mr. Tuttle said the lease was proposed for the southeast corner of the High Street property. He showed a Powerpoint of the development plan. Roseland would use the property to construct a structure containing approximately 4,000 square feet to be used as temporary construction and sales offices during construction of the High Street Development for a period of 24 months. The plans for the sales office will be reviewed by the ARB.

Mayor Zeidler opened the public hearing.

No one wished to speak. The hearing was closed.

Mr. Freiling had concern about the use of this valuable commercial property for private use

without compensation to the city. Mr. Tuttle explained that the city-owned property is under option to the developer and by doing this, the city could not use the property for any economic gain, nor is there any loss to the city. This is facilitating development of High Street.

Mr. Chohany, as a member of the Economic Development Authority, saw this as an incentive for the developer and asked about the overall economic impact of High Street. The taxable value of High Street once built will be in excess of \$300 Million. Mayor Zeidler noted that the city has signaled its desire to make this happen and that it wants High Street to become a reality. Roseland has been a quality, consistent partner, and this will help speed High Street to reality.

Mr. Tuttle said this request will be addressed in the coming proposed resolution.

City Manager Reports

High Street Project Update and Pre-Closing Contract Amendment (TBD)

Reference for this item was Mr. Tuttle's report dated December 6, 2005 which provided background information regarding the High Street project and update regarding the construction of Treyburn Drive. Mr. Tuttle reviewed the information provided in his report. The next major milestone for this project will be closing on the property purchase contract with the city and then formal groundbreaking. Prior to closing, City Council action is recommended on the use of the temporary lease agreement as previously explained and certain amendments to the current City-Roseland Purchase and Sales Agreement reflect changes in the plan as it has evolved.

The changes to the contract include the latest elements of the site plan, streamline the phasing process and pricing, modifications to the movie theater from a twelve screen to a seven screen with in-theater dining, financing options for the parking terrace, and extension of deadlines to complete Treyburn Drive, and adjustment to the closing dates and extensions (see attached). The recommendation was that City Council adopt Resolution #05-25 which authorizes the City Manager and City Attorney to execute closing and lease documents for Phase I of High Street Williamsburg.

Mr. Dan Aston said the temporary sales office will provide for High Street a presence on Richmond Road. He noted that all the utilities can be accessed at this location that will be needed for the welcome center. Realtor William E. Wood will be housed there, as well as Advantas the retail leaser, Town Bank (mortgage operations), people to handle apartment leasing and to provide model information. The longer term plan for the property is to build restaurants on the property. This will help Roseland to honor its promise to the city.

Roseland is excited about High Street and closing is in sight. They have attracted much interest in the retail and housing components of the project. High Street building costs will be more than \$200 Million. They continue to push forward as Roseland has made a commitment to do the project and closing will be in January. He spoke about the challenges of the site and money that will be spent on infrastructure, and reviewed the changes to the Master Plan. Roseland is close to finalizing with the environmental agencies. Roseland is moving forward and he would appreciate Council's approval for the welcome center.

Showing the elevations for the residential components, he said the apartment complex will be named "Sterling Manor," the town homes named "The Townhomes at Treyburn" and the condos, "Kings Manor Condominiums." He added that Starplex Cinemas plan to do a "movie tavern" with a great movie viewing/dining experience. He provided Council with a pamphlet of drawings. Mr. Aston, on behalf of Roseland, offered his appreciation for the cooperation of the City Manager and City Council.

Council members and Mr. Aston discussed the phasing process to make the development move faster, options for financing the parking structure, and deadline changes. Mr. Aston confirmed that the construction site will be dedicated solely to High Street operations.

Mr. Phillips clarified that under Phase I, construction can go forward on the housing part, but no occupancy permits will be issued until most of the buildings in Phase I including the theater are under construction, with vertical construction in progress. That is the contract's way of assuring that the city will get business with residential. There will be more money paid on Phase I than under the previous arrangement, which is good for the city.

Mr. Tuttle explained the financing options to use either tax increment financing (TIF) through a Community Development Authority (CDA) to construct the Parking Terrace as previously agreed, or make a one time contribution to the Parking Terrace of \$4.25 million by establishing an escrow account from closing proceeds. The base estimated price of the Parking Terrace is \$4,987,000 (see attached letter). So, this second option appears to be significantly to the city's advantage.

Mr. Phillips explained how the TIF worked, and how it would affect the taxing situation. The option for a CDA will go away with this amendment.

Mr. Scruggs said this project meets the standards and vision that the citizens and Task Force demanded for this property. The city could have moved sooner on this project, but the product would not have been the same, and High Street is something very special. He was concerned that the property was not yet closed. The city has very wisely approached this substantial investment and he was happy to receive the update.

Mr. Freiling commented on the critical need for the parking terrace for residential needs as well as retail. The revised theater plan will be a separate and distinct experience from what is currently available in the area. He felt the development was still moving at a rapid pace and that start to finish will move quickly, and will have a tremendous impact on new businesses and will be of an advantage in drawing clients. While he still had a little concern about the lease agreement terms, it is a small part of this very important project.

Mr. Haulman Moved That City Council Approve Proposed Resolution #05-25, Authorizing the City Manager and City Attorney to Execute Closing and Lease Documents for Phase I of High Street Williamsburg. The Motion Was Seconded by Mr. Chohany.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

(SEE ATTACHED ADOPTED RESOLUTION#05-25)

REPORTS

Monthly Financial Statement

The Monthly Financial Report was received and ordered filed.

Monthly Departmental Operating Reports

The Monthly Departmental Operating Reports were received and ordered filed.

Mr. Tuttle pointed out that on the Human Services Report, Page F.1., Mr. Sam Wasaff of Brandywyne Subdivision, was awarded the Certificate of Distinguished Service for his work with the city's Citizen Corps program.

Mr. Tuttle responded to the Mayor that the increased number of incidents on the Fire Department report reflects service needs resulting from growth in the region under mutual aid, an aging population, and the rebound in tourism during the past year. Mr. Haulman suggested that at the next retreat, Council discuss future service need projections (equipment, personnel and facilities), especially for when High Street comes on line. Mr. Freiling suggested Council look at the amount of mutual aid desired by the county caused by their growth. Mr. Chohany questioned what part of mutual aid reflects tourism. Mr. Tuttle noted that three fire department positions have been added, but more personnel will be needed to staff a second fire station.

Purchase of Replacement Ambulance

Reference for this item was Mr. Tuttle's report dated December 1, 2005. The City of Williamsburg has been awarded a \$250,000 grant from the Williamsburg Community Health Foundation to replace Medic 20, to purchase four new cardiac monitor/defibrillators, and to retrofit temperature controlled medication cabinets in select vehicles. Cost of the new ambulance is \$151,950. The old ambulance will most likely be sold to a small community by cash sale. Mr. Tuttle recommended that City Council authorize the purchase of the new ambulance.

Mr. Scruggs Moved That City Council Authorize the Purchase of A Replacement Ambulance in the Amount of \$151,950. The Motion Was Seconded by Mr. Freiling.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

Virginia 2007 Community Program Application

Reference for this item was Mr. Tuttle's report dated December 1, 2005. Council received a draft application for the City of Williamsburg to become an "Official 2007 Community" for the Jamestown 2007 Commemoration. The city will serve as a host community during 2006 and 2007. The city is represented by Mayor Zeidler on the 2007 Host Committee.

Ms. Miller reviewed the In-City and Historic Triangle Projects for 2007 (see report attached). Council members appreciated receiving this list of projects. Ms. Miller believed that once the city's application was approved, we could modify the list of activities as necessary. Ms. Miller noted the city's website has a link to the 2007 website. Mr. Chohany asked that Council receive a copy of the organizational guidelines.

Mr. Scruggs Moved That City Council Authorize the City Manager to Sign and Submit the City's Virginia 2007 Community Application. The Motion Was Seconded by Mr. Chohany.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

Personal Property Tax Relief, Proposed Ordinance #05-28

Mr. Tuttle reported that last month, Mr. Serra provided Council with an overview of the Personal Property Tax Relief Act and discussed options available to the city as it implements the new provisions of PPTRA. The proposed ordinance sets the process that will be put in place for the implementation for personal property tax relief process.

Mr. Scruggs Moved That Council Adopt Proposed Ordinance #05-28, An Ordinance to Provide for the Implementation of the 2004-2005 Changes to the Personal Property Tax Relief Act of 1998. The Motion Was Seconded by Mr. Freiling.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None (SEE ATTACHED ADOPTED ORDINANCE #05-28)

NEW BUSINESS

Appointments to Boards and Commissions

Mayor Zeidler said that Council will consider appointments during closed session.

OPEN FORUM

Mayor Zeidler asked for comment.

No one wished to speak. The session was closed.

CLOSED SESSION

Mr. Haulman Moved that City Council go into Closed Session pursuant to Section 2.2-3711 of the Code of Virginia for the purpose of discussing one Personnel matter per subparagraph one concerning appointments to Boards and Commissions. The Motion Was Seconded by Mr. Freiling.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

The meeting adjourned at 4:34 p.m. The Mayor called a five-minute recess.

At 5:00 p.m. Council met in Open Session.

Mr. Haulman Moved the Certification of Closed Meeting. The Motion was Seconded by Mr. Chohany.

Recorded Vote on the Motion:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

OPEN MEETING

CERTIFICATION OF CLOSED MEETING

Date: December 8, 2005

Motion: Mr. Haulman; Second: Mr. Freiling

WHEREAS, the City Council of the City of Williamsburg has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the City Council that such meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Williamsburg hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the City of Williamsburg.

VOTE:

Aye: Freiling, Scruggs, Zeidler, Haulman, Chohany

No: None

Absent During Vote: None

Absent During Meeting: None

Appointments to Boards and Commissions:

Mr. Haulman Moved That City Council Appoint:

*Mr. **Jessie Young** and Mr. **Joseph Hertzler** to the Planning Commission for a four-year term to expire December 31, 2009, effective January 1, 2006; and*

*Mr. **Jeffery Klee** to the Architectural Review Committee for a four-year term to expire December 31, 2009, effective January 1, 2006; and*

*Ms. **Sharon Scruggs** to the Williamsburg Redevelopment and Housing Authority Board, for a four-year term to expire February 5, 2010, effective February 6, 2006; and*

*Ms. **Linda Clarke** to the Colonial Group Homes Commission for a four-year term to expire February 28, 2010, effective March 1, 2006; and*

*The Appointment of Mr. **C. Stewart Goddin** to the Board of Zoning Appeals, for a five-year term to expire December 31, 2010, effective January 1, 2006.*

The motion Was Seconded by Mr. Freiling.

The meeting adjourned at 5:02 p.m.

Approved : January 12, 2006

Jeanne Zeidler, Mayor

Shelia Y. Crist
Clerk of Council